NEW YORK CITY DEPARTMENT OF FINANCE • COMMERCIAL EXEMPTION UNIT

## J-51 APPLICATION

TAX EXEMPTION AND ABATEMENT FOR RESIDENTIAL REHABILITATION OR CONVERSION TO MULTIPLE DWELLINGS

Mail to:

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NYC Department of FI	nance, J-51 - Commer	cial Exemption Unit, P.C	O. Box 3120 Church Stre	eet Station, New York	, NY 10008-3120.

**INSTRUCTIONS:** Applications must be submitted with a Certificate of Eligibility and Reasonable Cost issued by the NYC Department of Housing Preservation and Development. A separate application must be filed for each certificate. Applications must be submitted at least 60 days prior to the start of the quarter in order to receive benefits for that quarter. For example, to receive benefits starting July 1, we must receive your application by April 30.

## SECTION I - APPLICANT / PROPERTY INFORMATION

1. Name of Applicant:	
Daytime 2. Telephone No.:	E-mail 3. Address:
Applicant 4. Address:	City, State and Zip Code:
Property 5. Address:	Borough: Block: Lot:

## SECTION II - BUILDING / STRUCTURE INFORMATION

1. Submit data relative to alteration or conversion in the table bel
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Use	Square Foot Area	Total Number of Apartments	Total Nur of Roo		
Residential					
Commercial					
Other (Specify)*					
	Ū.	, and present cubical content:		YES	
	n made for any other New Yorl either personal or commercial	k City exemption ?		YES	
If "YES," what program(	s):				
	TIFICATION				

l,	, certify that the statements contained in this
Print Owner/Applicant or Representative's Name	
application, including any attachments to the application, are true to r	my knowledge.
Signature of Applicant or Representative:	Date:

Properties with outstanding property taxes, water and sewer charges or other municipal charges in arrears are ineligible to receive J51 benefits. All submitted applications for the J51 exemption and abatement are subject to review in accordance with the laws and policies of New York State and the policies and procedures of the NYC Department of Finance. If any information you have provided on this application changes, you must notify Finance immediately. We recommend that you keep a copy of this application for your records.

DO NOT WRITE IN THIS SPACE